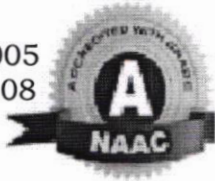


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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Meeting Notice

Ref: SITE/BOS/2020/82

Date : 11/06/2020

A meeting of the BOS is scheduled on 22nd June 2020 at 10:00 am in the office of the Head of Department , ECE to discuss the following agenda.

1. **Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 30th December 2019
2. **Item No. 2:** To report action taken on the minutes of Board of Studies held on 30th December 2019
3. **Item No. 3:** To consider running of value added course in the programme of UG as per the annexure.
4. **Item No. 4:** To identify interdisciplinary courses in the department in collaboration with other department.
5. **Item No. 5:** To examine the online class course completion for the UG and PG program for the year 2019-20 Even Sem.
6. **Item No. 6:** To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme of Odd Sem 2020-21.
7. **Item No. 7:** To conduct a workshop for the students on latest domain of Electronics and Communication Engineering and allied branches.

Any other items with the permission of the chairman.

Copy to : All faculty members of ECE Department, SITE



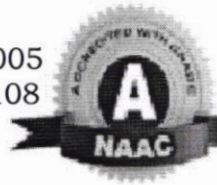
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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Ref:SITE/BOS/2020/04

Date: 26.06.2020

Minutes for Meeting of Board of Studies held on 22nd June 2020 at Department of Electronics & Communication Engineering

A meeting of Board of Studies was held on **22nd June 2020** at **10:00 AM** in the office of the Head of Department, ECE. Location: RF LAB, 1st FLOOR, SITE.

Following members attended the meeting

Sr No	Name of Faculty Member	Designation	Role	Signature
1.	Er. Amit Kumar	Assistant Professor & HoD, ECE	Chair person	
2.	Dr. Sharad Sharma	Professor & HoD, ECE, MMU, MULLANA	Outside Academic Expert	
3.	Mr. Vijay Kumar	Manager, HPCL, Meerut	Outside Industry Expert	
4.	Er. Vishwas Mishra	Assistant Professor, ECE	Member	
5.	Er. Neha Verma	Assistant Professor, ECE	Member	
6.	Er. Supratim Saha	Assistant Professor, ECE	Member	
7.	Er. Rajesh Parihar	Assistant Professor, ECE	Member	
8.	Er. Vikas Sharma	Assistant Professor, ECE	Member	
9.	Er. Jainendra Kumar	Assistant Professor, ECE	Member	
10.	Er. Shobhit Tyagi	Assistant Professor, ECE	Member	
11.	Er. Abhishek Kumar	Assistant Professor, ECE	Member	
12.	Er. Priyanka Saini	Assistant Professor, ECE	Member	
13.	Er. Sachin Rathi	Assistant Professor, ECE	Member	

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. Agenda Item No. 1: To confirm the minutes of the Board of Studies meeting held on 30th December 2019.

Resolution: The member confirmed the minutes

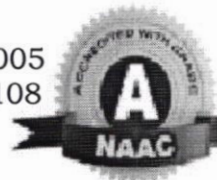
2. Item No. 2: To report action taken on the minutes of Board of Studies held on 30th December 2019.

Resolution: The members noted the action taken

3. Item No. 3: To consider running of value added course in the programme of UG as per the annexure.

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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Resolution: It was recommended to commence the value-added courses. The members reiterated that such courses would add value to their employability and provide additional skills.

4. Item No. 4: To identify interdisciplinary courses in the department in collaboration with other department.

Resolution: Discuss and implemented interdisciplinary courses in the department in collaboration with other department.

5. Item No. 5: To examine feedback analysis for the UG programme for the year 2019-20 Even Sem.

Resolution: The members noted the feedback analysis and approved the action taken on the feedback.

6. Item No. 6: To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme of Odd Sem 2020-21.

Resolution: Approved and recommended to COE

7. Item No. 7: To conduct a workshop for the students on latest domain of Electronics and Communication Engineering and allied branches.

Resolution: Various list of workshop which can be done was discussed and responsibility was given to conduct the same.

There being no other matter, the meeting was concluded with a vote of thanks to the chair.

Er. Amit Kumar
HoD , ECE
SITE, SVSU

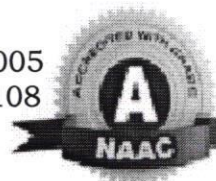
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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

ACTION TAKEN REPORT ON BOS MEETING OF June 2020

Ref:SITE/BOS/2020/10

Date: 19.01.2021

Sr No	Agenda taken	Decision	Outcome/Result
1	To examine feedback analysis for the UG programme for the session 2020-21 odd Sem	The members noted the feedback analysis and approved the action taken on the feedback.	The faculty members applied all the inputs provided by the HoD for improvements in the way they deliver the classes and focused more towards outcome oriented process.
2	To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme of even Sem 2020-21.	Approved and recommended to COE	All the examiners were informed officially after getting approval from COE regarding the same.
3	To consider modifying slow learner and fast learner methodology with respect to online learning.	The members unanimously accepted and gave approval to contribute for the same.	new methodology developed

Anshu
(HOD ECE)